



COYOTE CANYON CHAPTER
The Navajo Nation
"Home of Chief Manuelito"



Mel Begay
 Council Delegate

Harrison Plummer
 President

Sherylene Yazzie
 Vice-President

Mitzie Begay
 Secretary Treasurer

Casey Begay
 Grazing Officer

CHAPTER HOUSE RENTAL AGREEMENT

NAME/ORGANIZATION: _____ Registered Voter: Yes _____ No _____
 Address: _____ Phone Number: _____

I AM REQUESTING FOR THE FOLLOWING:

CHAPTER HOUSE (Non Profit)	_____	FUNERAL	_____
SPECIAL OCCASION (\$109.20+tax*+114.65)	_____	DONATION MEETING	_____
TABLES (\$5.46 ea/limit 5)	_____	RECEPTION	_____
CHAIRS (.54 cents ea/limit 50)	_____		
KITCHEN ONLY (\$27.30+tax*+\$28.65)	_____		

(RECEPTION ONLY)

******PLUS \$15.00 Refundable Cleaning Deposit + Tax*5%=\$15.75 ****\$15.00 WILL BE RETURNED******

DATE PAID _____ MONEY ORDER No. _____ AMOUNT \$ _____
 DATE OF EVENT _____ TIME _____ TOTAL HOURS: _____
 PURPOSE OF USAGE _____

PLEASE MAKE MONEY ORDER PAYABLE TO: COYOTE CANYON CHAPTER
NO CASH OR PERSONAL CHECKS WILL BE ACCEPTED

- IF KITCHEN IS USED, YOU MUST CLEAN THE STOVE, REFRIDGERATOR/ FREEZER, COUNTER, SWEEP AND MOP FLOOR.
MUST put all furniture away, sweep, mop floors, scrub tables and turn off all appliances and lights.
MUST provide own trash bags and empty/haul all trash accumulated during this function.
MUST report any discrepancies noticed before usage of the chapter property. If there are any property damages you will be responsible for the total bill.
MUST have Security on premises during activity.
MUST control and supervise all children.
DO NOT leave any food in the Kitchen Area (Refridgerator/Freezer)

ADVANCE PAYMENT IS REQUIRED

IF THE CHAPTER IS LEFT IN DISSATISFACTORY CONDITION, THE \$15.00 CLEANING DEPOSIT WILL NOT BE REFUNDED
 ~NOTE~

COYOTE CANYON CHAPTER RESERVES THE RIGHT TO CANCEL ANY ACTIVITIES IN THE EVENT OF CHAPTER (COMMUNITY) FUNCTIONS, OR FUNERAL DONATIONS/RECEPTIONS. ARRANGEMENTS FOR RESCHEDULING OR REFUNDS CAN BE MADE WITH THE CHAPTER ADMINISTRATION.

This agreement for use of the Chapter facility is issued to the above Name/Organization on the date and for the certified purpose. The use of the facility will comply with the agreement and will be held responsible for any damages resulting from or during usage of the facility. The user will be responsible for cleaning the facility prior to leaving the building.

 Requestor's Signature

 Date of Request

 Authorized Signature

REQUEST APPROVED _____ DISAPPROVED _____

NOTICE: THE COYOTE CANYON CHAPTER HOUSE WILL NOT BE RESPONSIBLE FOR ANY INJURIES, THEFTS, ACCIDENTS OR PERSONAL DAMAGES WHICH MAY OCCUR DURING THIS ACTIVITY OR EVENT.